

**Gallagher Township Board of Supervisors  
Regularly Scheduled Meeting Minutes  
August 7, 2024, 7:00PM**

The August 7, 2024, Public Meeting of the Gallagher Township Board of Supervisors was called to order by Chairman Will Mann at 7:00 PM; followed by a moment of silence; and the Pledge of Allegiance.

In Attendance were Supervisors: Chairman, Will Mann; Vice Chairman, Brian Hoy, Supervisor, Bill McCoy & Township Secretary/Treasurer, Shelly Davis. Loretta Coltrane, Tim Lester, Harvey Palmatary, Jody Ritter, Warren Gottshall, Jacque Gottshall, Jennifer Hoy.

**Meeting Recording** – No one recording

**Executive Session** – No discussion.

**A Consent Agenda** – The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of which items are included below and distributed to the Board of Public for review. The items are available to view at the sign-in table. At the request of a Board Member any single item or all items on the Consent Agenda can be discussed and voted on separately. In the event no items are “pulled”, the Board should consider a motion for “approval” of the Consent Agenda items as shown on the agenda. **Meeting Minutes:** July 2024 Regular Meeting, **Road Master Report** for the month of July 2024, **Treasurer Report** for the month of July 2024 which includes all Liabilities, Payroll, all Invoices Paid, and Deposits made for all Township’s Accounts, and the July 2024 **Correspondence**. Motion to approve by Supervisor Hoy, seconded by Supervisor McCoy, MCU

**Road Master Report** given by Supervisor Hoy

- Mowing completed, will need to be done again after Labor Day. Repairs had to be made to the boom. ●  
Cleaned parking lot & moved dirt
- All trees have been marked on Hollow Road & Church Road for tree trimming and removal. After speaking with many of the residents along those roads, they are happy about the upcoming clean-up.
- Ralph Horn was put in touch with Jody Ritter regarding a group of owners at the Ponderosa who want to petition the state to open Carrier Road to The Ponderosa to ATV traffic. Todd replaced all ATV signs today.
- There were questions about road signage at the Mountain Top. Clarification given that the sign was removed by PennDot and given to Donny Breon.

**SEO Report** – Nothing to report.

**Zoning & Land Use Permits Report** – Nothing to report.

**School House Committee** - Report given by Loretta Coltrane on SchoolHouse

- Supervisor Hoy is waiting on a call from the electrician, he will follow-up with Sean Welshans and have information by next meeting.

**175<sup>th</sup> Anniversary Celebration**

- 175<sup>th</sup> Anniversary Festival, Loretta has been working on the genealogy, and has a draft Proclamation to present to the county commissioners which is attached. Further discussion on events for the festival was presented and it was agreed further discussion on events and dates could take place on Wednesday, August 21, 2024, at the Special Session.
  - Loretta presented dates of known schedule of area events. Another option is to tie it to an Oktoberfest Fall celebration or push the date into October due to time constraints and scheduling
  - The Fire Department could possibly host a cookout of hot dogs and hamburgers, and we can look into donation of ice cream & cakes,
  - Supervisor Hoy will investigate food truck availability for upcoming Sundays.
  - Shelly to reach out to Bald Bird Brewery or Floating Feathers to brew a Gallagher 175<sup>th</sup> cider, lemonade or birch beer in a signature bottle or cup that we can sell.
  - We will put an announcement on the Township website once a plan is agreed upon.
  - Suggestion that a letter should be sent to the township residents about the 175<sup>th</sup> Anniversary plans and ask for township photos, public participation in providing food or other items of interest as well as donation for the School House restoration. Loretta may have a contact to provide postage. The assessment office can

- provide mailing labels of residents.
- A bank account should be set up for donations collected at the event and put towards restoration of the School House.
- Bill may be able to talk to Kenny at the Ponderosa about providing baked goods or apple dumplings.
- Tour of SchoolHouse to promote collections/donations for restoration projects.

## **Public Comment**

- Warren Gottshall questioned the Carrier Road ordinance. The road is only open from Memorial Day to the last Sunday in September. It will take some time for the state to review and decide the outcome on the two miles from where DCNR ends up to the Ponderosa. The Ponderosa & the gas companies take care of the road maintenance during winter months as it is not part of the Township's roads.

## **Old Business:**

- Pine Creek Township paving is on-going - Queens Run pipes, ditch line by pipeline turn / Hollow Road ditches at Denway and Katherman properties / Township building –Motion to approve by Chairman Mann, seconded by Supervisor Hoy for Benson Probst estimate \$6725 to complete all work which includes cleaning all pipes and ditches, the ditch line by township building and the swale by school, 3 ½ days of work, township will clean out the ditch on Queen's Run Road and will remove debris and buy 2 loads of 2A stone and will move materials and drop stone. Total cost will be under \$8000. MCU
- Hardee DB4060 mower & Diesel Skid Tank – Supervisor Mann spoke with the solicitor regarding sealed bids and it is required that we readvertise twice. We are placing an advertisement in The Express to run on 8/12 for sealed bids which will be opened at the Special Meeting held on Wednesday, August 21, 2024. Motion to advertise and accept bids on August 21, 2024 at 7:00pm by Chairman Mann, seconded by Supervisor Hoy, MCU.
- Advertise Special Meeting in The Express at 7:00pm. We will also discuss 175<sup>th</sup> Anniversary plans at the Special Meeting. Motion by Chairman Mann, Seconded by Supervisor Hoy, MCU
- Maintenance Shed lighting & timer to be installed by Brian.
- School House Rental Agreement & Resolution – draft agreement submitted. The restoration scope of work and cost estimates will need to be agreed upon before we can move forward. A motion to table discussion until next meeting by Supervisor Hoy, seconded by Supervisor McCoy, MCU.
- Hollow Road & Church Road Vegetation Management – all trees and stumps have been marked by Supervisor Hoy. Residents can request to keep the wood from their properties otherwise it will come to the Township. Shelly has letters ready to send to all residents on those roads and bid packets are ready to send to contractors.
- Ford F550 Service – Inspection date is in October. Chairman Mann suggested we table discussion until the next meeting and get information from Benson and Harris to see if they can do the inspection.

## **New Business:**

- Paving & scratch coating Church & Hollow roads, John had trouble getting the truck to complete scratch coating on the last 100 feet Church Road by Charles driveway & 400 feet of Hollow Road & repairs on Queens Run – waiting for an estimate, expect it to be approximately \$10-15k. Supervisor Hoy made a motion to cancel Hollow Road project and proposed patch/scratch coat Church Road and Queens Run Road instead, seconded by Supervisor McCoy, MCU
- Resolution 2024-08 for vegetation management on Hollow Road & Church Road. Motion to adopt by Chairman Mann, seconded by Supervisor McCoy, MCU. Letter sent out to all residents by Shelly. Resolution is attached.
  - Caldwell Cemetery – Our Solicitor investigated Township liabilities and responsibility of maintenance of the Caldwell Cemetery which was incorrectly considered part of the church. There was a reading of the solicitors email by Chairman Mann followed by a discussion on the legal definition of a cemetery and responsibility of maintenance.
    - We will need to determine the ownership by a title search which Jennifer Hoy has been investigating to determine ownership. The records for the last 100 years are sparse and there will be a cost to continue researching. Chairman Mann asked "Do we want to continue with the title search?" The cost will depend on the length of time to research documents.
    - Per Solicitor, If ownership can be established we can then provide the owner with 30 day notice to maintain the cemetery and if they do not comply the Township can take over maintenance and owners can be assessed the cost.
    - Currently we are not sure who the owner of the property is as the church and cemetery were split in a sheriff's sale in the early 1900's.
    - Warren Gottshall may be able to find some information that could help with determining ownership.
    - Records from the late 1800's stated that it has always been an unmaintained cemetery. There are several other locations in the Township that are not maintained and this could open up our responsibilities for

maintaining all of them.

- Supervisor Hoy & Chairman Mann agreed to help with the maintenance on a personal basis, not as employees of the township, until we can find further information on ownership of property.

With no additional business to discuss or public comments to be heard, Motion to adjourn Supervisor Hoy at 8:14 pm. Seconded by Chairman Mann, MCU.

The next regularly scheduled meeting will be held on Tuesday, September 3, 2024, at 7:00 PM.

Gallagher Township Supervisor Chairman  
William Mann

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Gallagher Township Secretary  
Shelly Davis